JOB DESCRIPTION

POSITION/TITLE:	Supervisor of STEM Learning
DEPARTMENT:	Education
SUPERVISOR:	Director of Education
FULL TIME/PART TIME:	Part-time
EXEMPT/NON-EXEMPT:	Non-Exempt

Brooklyn Children's Museum (BCM) is the world's first children's museum and a pioneer in the field of informal learning. Inspired by the energy and diversity of its borough, BCM's programs and exhibits engage children between the ages of 2 and 10, and their caregivers, through play-based learning at the intersection of culture, the arts, and science. The Museum serves 300,000 visitors annually and operates in 140,000 square feet of indoor and outdoor space. Learn more about BCM's Theory of Change, Diversity, Equity & Inclusion Plan, exhibits and programs at www.brooklynkids.org.

POSITION DESCRIPTION

Brooklyn Children's Museum seeks a Supervisor of STEM Learning to oversee science content for education programs throughout the Museum. The Supervisor will create and facilitate public program offerings in the Museum's maker space, develop program schedules, set standards for program delivery, and train and manage Museum Educators delivering science programs.

This is a highly collaborative position that requires effective leadership and participation on cross-functional teams, as well as frequent inter-departmental communication and cooperation. Successful candidates will be organized project supervisors; creative thinkers and problem solvers; strong verbal and written communicators; and dynamic team leaders. Ability to work with diverse audiences and willingness to interact with the public are essential. BCM seeks candidates who share our commitment to creating a respectful, collaborative, purpose-driven and joyful work culture.

The position supervises 4-8 part-time direct reports.

RESPONSIBILITIES

- Oversee the development, implementation, and evaluation of innovative natural science and STEM programs including but not limited to assets from the Museum's collection of cultural objects and natural science specimens and live animals. These include rotating public programs in BCM's *Nature's Engineer's* maker space, school programs, and offsite programs.
- Provide direct management support and supervision of all Educators facilitating programs in Nature's Engineers, BCM's maker space. This includes conducting regular check-ins, delivering performance feedback, supporting professional development, and participating in hiring and onboarding decisions for the team.
- Contribute to the development of aquaria and animal programs, seeking opportunities to integrate relevant cultural elements and collections into these programs.
- Manage program-related resources and materials for Nature's Engineers, including supply inventory, ordering within assigned budgets, and tracking usage to ensure cost-effective delivery of STEM programming.
- Opportunity to represent the Museum at conferences and other professional networking opportunities.
- Other Education department and Museum-wide responsibilities as needed.
- Facilitate programs when staff call out and support programs on heavy visitation days.

PREFERRED REQUIREMENTS

- Bachelor's Degree or Master's Degree in Natural Sciences or Environmental Sciences, Animal Husbandry, Museum Education or related field, with a focus on science programming
- 5+ years working in a museum or other informal education setting
- Demonstrated supervisorial experience
- Experience writing lesson plans, developing and delivering programs based on interdisciplinary and science themes for early childhood-age audiences
- Exemplary verbal and written communication
- Ability and desire to work collaboratively as part of an interdisciplinary team and be open to constructive feedback and exchange
- Desire to interact with young children and families, and commitment to accessible learning for children of all abilities.
- Ability to work independently.
- Knowledge of and passion for exploring the STEM and engineer topics
- Exude a DIY and asset-based spirit
- Warmth, positive energy, and a sincere love of working with children and families
- Familiarity with Brooklyn and its diverse communities preferred
- Active interest and commitment to social justice initiatives, racial equity and inclusion
- Proficient with Macs, PCs, Microsoft Office, Google Apps, and Dropbox

SCHEDULE

28 hours on-site weekly. Hours include Thursday and Friday 2:00pm-5:30pm, Saturday and Sunday 9:30am-5:30pm. Additional hours to be determined with supervisor.

SALARY & BENEFITS

$27 an hour/ paid every two weeks. Additional benefits include paid time off, accrued based on number of hours worked, professional development opportunities and training, BCM membership, and free admission to most NY-based cultural institutions.

APPLY

Please send a cover letter and resume as 1 PDF to careers@brooklynkids.org with "[Your Last Name]–STEMSupervisor," in the subject header. Applications will be reviewed on a rolling basis and accepted until July 15, 2025. Only those candidates selected for an interview will be contacted.

ABOUT BROOKLYN CHILDREN'S MUSEUM

Brooklyn Children's Museum (www.brooklynkids.org) is the world's first children's museum and a pioneer in the field of informal learning. Inspired by the energy and diversity of our borough, Brooklyn Children's Museum's mission is to create experiences that ignite curiosity, celebrate identity and cultivate joyful learning. Located in Crown Heights, Brooklyn, the Museum serves 300,000 children and adults annually through its exhibits, school, public and after school programs.

EQUAL OPPORTUNITY EMPLOYMENT

Brooklyn Children's Museum is an Equal Opportunity Employer and does not discriminate on the basis of age, color, national origin, ethnic origin, citizenship status, disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, marital status, veteran status, or any other characteristic protected by federal, state, or local law in its employment policies.